



TERMS & CONDITIONS

Individual travelers; Delegate & Third party bookings

Please arrange your hotel booking online.

All amounts are charged in SEK (Swedish Krona).

Accepted Online payment methods: Secured online credit card payment (VISA or MasterCard) or by bank transfer.

From **10th April** we only accept credit card payment.

Bookings can be made in between **14-16th May 2020**. In case your required arrival- or departure date lies outside the given time period, please book the closest possible date and inform us about the required arrival/departure using the field "special requests".

Meetagain will request extra nights in the selected hotel and will confirm them according to the hotel's availability.

Room rate will be confirmed upon availability of the hotel.

All additional room nights will be automatically contracted once confirmed and payment is received in full.

Payment conditions

Individual reservations must pay 30% of the total amount as deposit. Bookings will not be confirmed until deposit payment is received in full. The remaining amount must be paid no later than **20th March 2020**.

Potential additional incidentals, such as mini-bar and telephone, must be paid directly to the hotel upon check-out.

Cancellation policy

All cancellations must be sent in writing and addressed to ecrd-housing@meetagain.se

The hotels will not accept direct changes.

Cancellations received up to and including the **19th March 2020** will be refundable, deducted by the 30% deposit.

After this date Meetagain / the hotel is entitled to charge up to 100% of the contracted rate for any cancelled night.

Meetagain tries it utmost to re-sell late cancelled rooms in order to avoid high costs for the participants. In case of a successful re-sale Meetagain will refund any overpaid amounts deducted by an administration fee of SEK 300 net per re-sold night. This fee is subject to statutory VAT according to Swedish and European regulation.

Please note that the 30% deposit is non refundable.

Name

Correct name shall be updated no later than 20 days prior to arrival.

Change fee

All changes are charged with SEK 500.

Bookings made from **20th March 2020** are automatically binding.

In case of early departures, guests will be charged according to their initial booking and not their actual stay.

The organisers reserve the right to alter any of the arrangements for this conference; including cancellation of the event should unforeseen circumstances require such action.

WEBB: www.meetagain.se

ADRESS: Torshamnsgatan 35 / Kista /



Meetagain accept no responsibility for resulting costs and inconvenience to delegates who are advised to have their own travel insurance in place, should the organisers cancel the congress.

Please note, all accommodation refunds due will be processed post conference.

In the event of non-arrival/no show, the hotel will automatically release the reservation and no refunds will be given.

In the event of late cancellations or no show, Meetagain reserves the right to charge the full stay for any cancelled rooms, cancelled nights or no shows.

Please note

Payment by credit card and bank transfer are the only accepted methods of payment. All costs are to be borne by the ordering customer.

Failure to settle payment on due time may result in the full cancellation of your reservation, with no refund of payments previously made.

Final invoice for any additional charges and/or incidentals must be paid directly to the hotel before check out.

The currency exchange rate to be applied in the case of payments and refunds will be based on the available exchange rate at the time of the transaction. The Accommodation Secretariat is not responsible for any changes in exchange rates which may cause any differences or any other additional fees levied by your bank or card processor.

Meetagain is not responsible for and will be exempt from all liability in respect of any loss, damage, injury, accident, delay or inconvenience to any person, his or her luggage for any reason whatsoever on any tourist services provided. Personal travel and health insurance is recommended. Refunds will be processed post conference, for administrative reasons. All bank charges will be deducted from all registration refunds. The above only apply for single registrations. Group cancellations or refund policies will be agreed upon at the time of booking.

Typographical errors

In the event a product is listed at an incorrect price or with incorrect information due to typographical error or in pricing or product information, we shall have the right to refuse or cancel any orders placed for products listed at incorrect price. We shall have the right to refuse or cancel any such orders whether or not the order has been confirmed and your credit card has been charged. If your credit card has already been charged for the purchase and your order is cancelled, we shall immediately issue a credit to your credit card account in the amount of the charge.

For further information, please contact Meetagain at ecrd-housing@meetagain.se